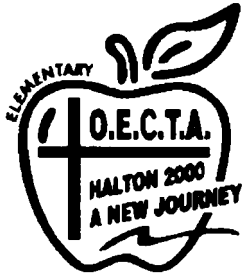


2011 - 2012

O.T. INFORMATION BULLETIN




HALTON
O.E.C.T.A.
OCCASIONAL
TEACHERS



.....BECAUSE WE GIVE A HOOT ABOUT KIDS.....

ONTARIO ENGLISH
Catholic Teachers
ASSOCIATION



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President

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O.T. Labour Management Minutes

(October 19, 2011)

November 24, 2011

#3

....FROM THE DESK OF YOUR PRESIDENT: RICHARD BROCK...

HALTON CATHOLIC DISTRICT SCHOOL BOARD

Minutes of OT Labour Management Meeting

Date: October 19, 2011 – Union to Chair

Time: 1:00 pm

In Attendance: For the Board:

J. O'Hara, Executive Officer, HRS
 S. Strong, Manager Employee Relations
 T. M. Davis, Senior Administrator HRS
 P. Donato, Administrator – Teaching Personnel
 T. Overholt – Assistant Superintendent, HRS

For the Union:

K. Boyd, President, OECTA Secondary
 R. Brock, President, OECTA Elementary
 C. Hosseini-Tonekaboni, V.P. OECTA
 F. Springer, OT
 S. Biasetti, OT

Recording Secretary: S. Strong

	Agenda Items	Summary	Action	Follow-up/Resp.
1.	Opening Prayer			
2.	Introductions	<ul style="list-style-type: none"> Parties provided introductions 		
3.	Announcements	<ul style="list-style-type: none"> Agreement that the parties will alternate Chair responsibilities; however the Board will provide the minutes. 		
4.	Review of Minutes from May 10, 2011		<ul style="list-style-type: none"> Minutes of May 10th, 2011 approved. 	
5.	Other	<ul style="list-style-type: none"> Union raised an issue from previous minutes with regard to cancelling jobs in Georgetown and the issue of being penalized. Board – we cannot have a blanket, we need people to work where they say they are going to work. Our primary concern is those individuals who accept a position and then subsequently cancel. Board stated that currently it is unlikely that there would be consequences for turning jobs down as the Collective Agreement provision has been temporarily suspended, except in exceptional cases. i.e) accepting a job and then cancelling with little notice As a standing item on agenda, parties would like business arising and approval of the agenda on a go forward basis. 	<ul style="list-style-type: none"> H.R.S. to amend future agendas 	
6.	Ministry of Labour PPE October Inspections	<ul style="list-style-type: none"> Board raised issue of the Ministry doing a PPE blitz; we have received a few orders. Presented as an information item. We have been informed by an inspector that they have the right to impose personal fines to individuals. Individual site reps for health & safety have been informed. 		

	Agenda Items	Summary	Action	Follow-up/Resp.
7.	Maintain 4 hour “non shop zone” over dinner hour	<ul style="list-style-type: none"> • Union indicated that teachers like this component. • Board indicated that at this time, we have no intent of changing current practice. Board would inform Union if a change in practice is deemed necessary. 		
8.	AM Supervision 1st Day Assignment	<ul style="list-style-type: none"> • Union unsure if Principals are aware that OT’s do not do A.M. supervision on day 1. It is happening at a number of sites. 	<ul style="list-style-type: none"> • Board will Bring Forward to the next Principal meeting. 	Tim Overholt
9.	OT email accounts	<ul style="list-style-type: none"> • Parties have had numerous discussions on this issue. • Board indicated that all OT’s have accounts, however the 1st log on needs to be done from a Board computer. Any individual having difficulty should call the help desk at ext. 500. • Board to communicate the password via the Union. 		H.R.S. to communicate with OECTA Presidents
10.	Automated voice on SmartFind calls	<ul style="list-style-type: none"> • Union heard that a job call came in and then the automated voice went dead and she was unable to accept the job. It happened to one OT twice. • Board indicated that they have not heard of this issue before. • Union to provide specifics to H.R. 	<ul style="list-style-type: none"> • Board to review 	
11.	SmartFindExpress™ automated delays	<ul style="list-style-type: none"> • Union reported that the members are unhappy with the delay and believe that it is inconsistent, some 5 seconds, some 15 seconds. • Board indicated that eschools solution has written it into the program and that it has numerous reasons behind it and is out of the Board’s hands. 		
12.	PD Day: -Various issues (see agenda)	<ul style="list-style-type: none"> • OECTA Secondary Rep expressed concerns over the timing of the meeting (1st day) could impact their EI entitlement. Union wasn’t included in the design or delivery, problem with the location, believe that the Board could have used a larger venue. • Board responded that it went through our regular channels to request a location which was more than ample based on our previous attendance numbers. E.I. was never raised as a concern during past discussions. There also was discussions with the Unit Representative to discuss PD day. • Union requested some type of electronic meeting confirmation for 	<ul style="list-style-type: none"> • Board to review and respond at next meeting to legislative compliance inquiry. 	

	Agenda Items	Summary	Action	Follow-up/Resp.
		<p>registrants.</p> <ul style="list-style-type: none"> • Union requested how the Board will capture mandatory training for those who didn't attend. Board responded that it will be part of their intake to "get-on" the list. Existing employees will be directed to on-line. • Union requested that the Board review the legislative compliance of the Board's training packages. 		
13.	Smartphones	<ul style="list-style-type: none"> • Union believes that some people are at an unfair advantage due to Smartphones and apps. • Information only 	<ul style="list-style-type: none"> • No action 	
14.	Access to Personnel Records	<ul style="list-style-type: none"> • Collective Agreement says that O.T's can view their file within 72 hours and some people have all been told they could come in the next week. Union requested that timelines be adhered to. • Board indicated it would review with H.R. Staff and suggested that at peak workforce periods some flexibility is appreciated. 	<ul style="list-style-type: none"> • Board to review 	
15.	Tranistion from LTO to OT – new application required?	<ul style="list-style-type: none"> • Union requested information on when someone transitions, are they still on the OT list? Board responded yes, but all employees must register. 		
16.	Other	<ul style="list-style-type: none"> • Next meeting February 21, 2012 		
17.	Meeting Adjourned			