

C.B.C.

2009 - 2010

COLLECTIVE BARGAINING COMMITTEE



FLYER

~ P.D.T.: P.D. ~

Enhanced Professional Learning
Opportunities For Teachers

JANUARY 6, 2010

#4

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"OECTA C.B.C. REPS." TO ALL TEACHERS



MEMORANDUM

Office of Staff Development and Faith Formation
2009 - 2010 - #14

ACTION

To: Elementary Principals / Vice Principals
Elementary Teachers

From: Mary Tessari, Superintendent of Education, Staff Development and Faith Formation
Rick MacDonald, Superintendent of Education, Curriculum Services
Richard Brock, President OECTA, Halton Elementary Unit

cc: Michael Pautler, Director of Education
Jacqueline Herman, Superintendent of Education
John Langill, Superintendent of Education
Fiammetta Mazzetti, Superintendent of Education
Paul McMahon, Superintendent of Business Services
Joseph O'Hara, Executive Officer, Human Resources
Suzanne Rossini, Superintendent of Education
James Rowles, Superintendent of Education

Date: January 5, 2010

Subject: ENHANCED PROFESSIONAL LEARNING OPPORTUNITIES FOR TEACHERS

The Provincial Discussion Table (PDT) agreement provides for funding intended to enhance professional learning opportunities for teachers. The Halton Catholic District School Board and OECTA Elementary agree that the funding provided for professional learning under the PDT will be allocated as follows in phase one of the roll-out of these funds:

- **Release time for job-embedded professional development:**
Learning by doing, reflecting on the experience, and then generating and sharing insights and learning with others.
- **Release time for professional learning in Catholic Learning Communities;**
Meeting with colleagues during the school day to plan instruction;
Align collaborative work with school improvement goals;
Participate in learning teams.
- **School Conference Budgets to be raised to provide additional opportunities for professional learning through conferences.** Consideration for accommodation subsidies would be considered based on total cost of the conference (registration, mileage etc.).

Schools will be able to access additional coverage for teachers to participate in job-embedded professional development and/or for opportunities for professional learning through Catholic learning communities over the course of a four year period. In addition, schools will have additional funds to provide support for teachers wishing to attend professional development conferences. It is the intention of the HCDSB / OECTA Joint PD Committee that all teachers will have an opportunity to access the described professional development opportunities over the course of the four year funding provision.

Tracking of teacher access to the job-embedded / Catholic learning communities professional development and access to conferences will be tracked by principals / supervisors at each school / department.

In addition, tracking of teacher use of these opportunities will be tracked centrally to ensure equity over the course of the four years.

For release time coverage, teachers are requested to complete the Release Time - Professional Learning Enhancement Form attached. This form needs to be signed by the principal and submitted to Mary Tessari, Superintendent, Staff Development. When booking a supply teacher through SmartFind, teachers may use CODE 123 - Professional Learning Enhancement. Release time can be taken as half days or full days.

The school allotment of release time for January 2010 - June 2010 is based on school size as follows:

School Population	Total Release Days from Professional Development Enhancement Funds
200 -300	3 days
300-400	4 days
400-500	5 days
500-600	6 days
600-700	7 days
700-800	8 days
800-900	10 days
900-1000	12 days

Please be aware that the number of release time days from this funding source will increase over the course of the four years.

Funding supplement for conferences for January 2010 to June 2010 is as follows:

School Population	Enhanced Conference Funds
200 -300	\$500
300 - 400	\$600
400 - 500	\$700
500 - 600	\$800
600 - 700	\$900
700 - 800	\$1,000
800 - 900	\$1,500
900 - 1,000	\$2,000

For conference funding, teachers are requested to complete the current board conference request form and submit this form to their principals / supervisors for approval. This form is sent to Rick MacDonald, Superintendent, Curriculum Services.

The Joint Professional Development Committee will consider further opportunities for teachers in professional development as we approach phase two of the roll-out of funds (2010 -2011).



PROFESSIONAL LEARNING ENHANCEMENT PROPOSAL

TEACHER'S NAME(S)

SCHOOL & MUNICIPALITY / DEPARTMENT

GRADE

DAY/MONTH/YEAR

Briefly summarize your professional learning proposal:

What are your learning goals for this proposal:

How does this professional learning activity support your Annual Learning Plan goals:

What impact will this professional learning activity have on student achievement?

Principal's Signature

Date

Please submit this form to: M. Tessari, Superintendent, Staff Development