

C.B.C.

2008 – 2009

COLLECTIVE BARGAINING COMMITTEE



O.E.C.T.A. HALTON ELEMENTARY TEACHERS

FLYER

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DATE: Oct. 5, 2009

Annual Learning Plan

Annual Learning Plan (ASP) (Sample Form) Appendix D (continued)

Teacher's Last Name

Teacher's First Name

Principal's Last Name

Principal's First Name

Name of School

Name of Board

Description of Teacher's Assignment (Grade(s), Subject(s), Full-time/Part-time, Elementary/Secondary etc.)

MANDATORY

Background to Inform Professional Growth Goals, Action Plan and Timelines.
Recommended professional growth goals and strategies from the summative report of my most recent performance appraisal:

**OPTIONAL:
BUT MUST BE TAKEN INTO ACCOUNT**

Annual Learning Plan (ALP) (Sample Form) Appendix D (continued)

Professional learning and growth that I have experienced over the past year(s):

OPTIONAL

Reflections on parental and student input to inform my professional learning and teaching practice:

*Note: Teachers are encouraged to consider parental and student input to inform their professional learning and teaching practice. This is not a mandatory component.

OPTIONAL

Professional Growth Goals	Professional Growth Strategies to Help Reach Goals	Rational for Professional Growth Goals and Strategies	Action Plan and Timelines

MANDATORY	OPTIONAL	OPTIONAL	MANDATORY
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Annual Learning Plan (ALP) (Sample Form)

Appendix D (continued)

Other Comments (Teacher)

OPTIONAL

Other Comments (Principal)

OPTIONAL

Date of Next Review and Update of the Annual Learning Plan

MANDATORY

Date (yyyy/mm/dd)

Principal's Signature:

My signature indicates that the teacher consulted with me to review and update the Annual Learning Plan

MANDATORY

MANDATORY

Date (yyyy/mm/dd)

Teacher's Signature:

My signature indicates that I reviewed and updated the Annual Learning Plan in consultation with my principal.

MANDATORY

MANDATORY

Date (yyyy/mm/dd)

Appendix D: Annual Learning Plan

Components of the TPA Process for Experienced Teachers: The Annual Learning Plan

Implementing the Revised TPA Process for Experienced Teachers

The Annual Learning Plan (ALP)

- Each experienced teacher must have an ALP each year that includes the teacher's professional growth objectives, as well as his or her proposed action plan and timelines for achieving those objectives.
- In conducting this annual review and update, teachers, in consultation with their principal, must take into account their learning and growth over the year and the summative report of their most recent performance appraisal.

Implementing the Revised TPA Process for Experienced Teachers

The Annual Learning Plan (ALP)

- In the first year that a teacher is no longer considered a new teacher, he or she must develop an ALP.
- The ALP is teacher authored and directed and is developed in a consultative and collaborative manner with the principal.

Implementing the Revised TPA Process for Experienced Teachers

The Annual Learning Plan (ALP)

- Teachers are encouraged to take parent and student input into account in developing, reviewing and updating their ALP each year.
- In an evaluation year, the teacher and principal must review and update the teacher's current ALP in a meeting as part of the performance appraisal process.
- In a non-evaluation year, a meeting is not required but is recommended. A meeting is required to take place at the request of either the teacher or the principal.

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